



## MINUTES

### EMERGENCY PREPAREDNESS OFFSHORE LIAISON (EPOL) GROUP

**DATE:** Wednesday 5 June 2019

**LOCATION:** CNR International, St Magnus House, Guild Street,  
Aberdeen AB11 6NJ

**CHAIR/MINUTES:** Rob McRobb and Len Braun

#### MEMBERS PRESENT:

Rob Inglis (CNRI)  
Sarah Gill (CNRI)  
Lenny West (Repsol Sinopec)  
Steven Hutcheon (Subsea 7)  
Heather MacLeod (Floatel  
International)  
Paul Young (HSE)  
Louise Thomson (Wood)  
Sinead Watson (TAQA)  
Marc Duncan (Chrysaor)  
Lee Grant (INEOS)  
Amanda Hay ((Bluewater)  
Ruth Evans (Rockrose)  
Gordon Diack (Chevron)  
Ewan Donald (CNOOC)  
Paul Keay (Repsol Sinopec)  
Rob Bly (BP)

Norman Thomson (Spirit Energy)  
Alison Jansch (Apache)  
Edith McLeod (IADC)  
CJ MacLeod (OPRED)  
Steve Golightly (Petrofac)  
Alix Thom (OGUK)  
Karen Mackay (ConocoPhillips)  
Chaz Simpson (Transocean)  
Rob McRobb (Police Scotland)  
Len Braun (Police Scotland)

#### 1. WELCOME AND DOMESTIC ISSUES

Rob Inglis welcomed everyone to CNR and outlined the domestic issues.

**2. OPENING OF MEETING AND INTRODUCTIONS**

The Chair formally opened the meeting and welcomed those who were new to the group.

**3. APOLOGIES**

Apologies were received from the following:-

Lynne McLeod (INEOS)  
Andy Lang (Premier Oil)  
Jennifer Poole (Perenco)  
Colin Sellar (Subsea 7)  
Michelle Chrystal (CHC Helicopters)  
Louise Mugford (Shell)  
Shirley Daniel (Equinor)  
Gary Hunt (TAQA)  
John Duncan (Total)  
Derek Hart (IADC)  
Gwen Thomson (Bristow)  
Helen Stuart (TAQA)  
Emma Russell (INEOS)  
Colin Walker (BP)  
Glen Pinsent (Bristow)  
Natalie Coupar (OGUK)  
Pauline Robertson (TAQA)

**4. MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting, held on Wednesday 5 December 2018 were approved.

**5. MEDIA SUB GROUP UPDATE**

Len Braun provided the following update from Natalie Coupar, OGUK.

Natalie is aiming for a July roll out of the software to members. She is unable to attend the next EPOL meeting in September and will arrange for another member of the OGUK media team to attend on her behalf to provide a full update to the Group.

The administrative work for the project is complete and the latest contact details are up-to-date. The only task remaining is to complete some final changes to the user guidance. It is then planned to hold a series of drop in sessions for members on the use of Vuelio and to iron out any issues raised by members.

**6. CYBERCRIME INTRODUCTION**

Robbie Ross, Police Scotland Cybercrime Safety Prevention and Resilience Liaison Officer delivered a talk to the Group on 'An Introduction to Cybercrime' and described tools and resources available to member companies for training and testing their processes.

**7. MCA UPDATE**

Pete Lawson was not present at the meeting and Len Braun provided the MCA update.

It is understood that some training providers have advised clients during exercises that the Coastguard insist on speaking to OIMs during incidents. The Coastguard would only expect to speak directly to the OIM in circumstances where it would be beneficial to do so. Routine updates during an offshore incident can be made by any member of the OIM's team.

The Integrated Offshore Emergency Response (IOER) document has been re-written and has been circulated for comment. Although the deadline for comment has now passed members can submit any last minute feedback directly to Pete by 14<sup>th</sup> June.

The 'Acute Psychiatric Emergencies – A Practical Approach in the Remote Environment' document has been published. Any comments on the document should be forwarded directly to Pete. The document should be cascaded to OIMs.

**8. HSE UPDATE**

Paul Young gave an update on the recruitment of a new member of staff to the Offshore Safety Division in Aberdeen. He also updated the group on a number of safety related documents that will be published in the near future by the HSE.

**9. OPRED UPDATE**

CJ MacLeod advised the Group about the ongoing recruitment of a new Deputy SOSREP. From the applications submitted for the post, none of the candidates were deemed suitable. The post now requires to be re-advertised and this process is expected to take several months to complete.

In the meantime Lisa McAuliffe will continue to cover the role on a temporary basis.

**10. INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS UPDATE**

Edith McLeod confirmed the document 'Ship Collision: Risk of Structural Failure – Guidance on MODU/MOU Safety Case Content' that Derek Hart had spoken about at previous meetings has been published and added to the IADC website.

The document can be accessed at <http://www.iadc.org/wp-content/uploads/2019/04/IADC-NSC-Guidance-on-Ship-Collision-.pdf>

**11. OIL & GAS UK UPDATE**

There was nothing to update from Oil & Gas UK.

**12. POLICE SCOTLAND UPDATE**

The Chair provided an update in relation to the Police Scotland Energy Liaison Unit staff changes. An update was also provided on the short-life Terms of Reference Working Group, the outcome of which will be to hold an annual workshop to share current practices and EPOL updates with Training Providers.

**Action: Organise Workshop. Task complete – date planned for October 2019 involving Police Scotland, MCA and other regulatory bodies. Confirmation required with regards to EPOL Member(s) participation.**

**13. INFORMATION SHARING / OPEN SPACE**

**14. AOCB**

**14 DATE of Next MEETING**

**Wednesday 25 June 2019 – Spirit Energy, IQ, 15 Justice Mill Lane,  
Aberdeen AB116EQ**